

# Misys

## Application Service Provider Privacy & Security Policies

<b>Access</b>	<p>Accessing and Using Clients Protected Health Information</p> <p>Misys Physician Systems, LLC d/b/a Misys Healthcare Systems, is a “Business Associate” and a “Covered Entity” as defined in the HIPAA Privacy Regulation. As members of the Misys workforce, all employees are obligated to maintain the confidentiality of client data defined in the HIPAA Privacy Regulations as PHI. The procedure described in this document directs Misys employees on proper methods for accessing and using PHI contained on client systems.</p> <p>In addition, Misys requires a unique name/number for identifying and tracking user identity per our Corporate ID Policy and Personnel Change Forms.</p> <p>Misys incorporates emergency access procedures into our Disaster Recovery Plan for our data center services in Raleigh</p> <p>Misys implements Automatic Logoffs and Encryption.</p>
<b>Authorization</b>	<p>Compliance by Vendors, Subcontractors</p> <p>To define the process by which Misys Physician Systems (Company) will ensure that all agents, including subcontractors and consultants, who may be exposed to Protected Health Information (PHI) agree to the same restrictions and conditions that apply to Company under the Business Associate requirements of HIPAA (Health Insurance Portability and Accountability Act), 45 CFR 164.504(e)(2)(ii)(D).</p>
<b>Authentication</b>	Corporate User ID Policy/Personnel Change Forms
<b>Audit</b>	<p>Internal Privacy Audit</p> <p>Misys Healthcare Systems is responsible for auditing its workforce to ensure adherence to the written policy and procedures.</p> <p>Internal Security Audit</p> <p>Misys Healthcare Systems is responsible for auditing it’s security logs, access reports, and incident tracking reports.</p> <p>Audit Controls (on the security graph)</p>
<b>Secondary Uses of Data</b>	De-Indentification of Protected Health Information
<b>Data Ownership</b>	As between Misys and its clients, its clients are the owners of the data. As between Misys and its vendors, subcontractors, etc. that have the right to access the data, Misys is owner of the data and protects it as such.